

**SCHOOL COUNCIL MEETING**

**SAMFORD STATE SCHOOL**

Date: Wednesday 24 May 2023

Location: Administration Building, Samford State School

Start time: 5.25pm

**1.1 Welcome and Opening**

In attendance

*Staff:* Nicole Collins, Trish Bennell-Kling, John Mauch, Kyle Walker.

*Parents:* Kristy Gooding, Hayley Grant

 *Apologies:* Charise Greer, Jo Harris

**1.2 Order of Business (item 22.7 of Constitution)**

To adopt the order of agenda as provided.

*Moved* – Trish *Seconded* – Hayley

**1.3 Disclosure of Conflicts of Interest**

Nil.

**1.4 Previous Minutes**

**1.4.1 Confirmation of previous minutes**

March 2023 minutes were approved –

*Moved* – John *Seconded* – Hayley

**1.4.2 Matters Arising from Last Meeting / Action List**

| **Action item** | **Responsibility** |
| --- | --- |
| Arrange for the upload of 1 December School Council Minutes to the website. | Complete |
| Members who do not have a blue card are to apply as volunteers. | Hayley – Complete |
| Website bios – Nicole, Kyle, Trish, John, Tanya, Hayley & Charisse. | All – on hold till website renewal/membership changes |

**2. Matters for Discussion**

**2.1 Principal’s Update**

* School Review Process
* Term 3 August 1-3
* Overview of Reviews
* National School Improvement Tool – detailed analysis of 9 domains
* Pre-Review
* Meetings and Discussions
* Draft report with recommendations – Nicole discussed how schools respond to recommendations
* Review will also inform the direction of Strategic Plan 2024-2027.

**3. Matters for Noting (discussed only on exception basis)**

**3.1 Major correspondence**

None received.

**3.2 Other Matters for Noting**

* Kyle Walker, Kristy Gooding and Trish Bennell-Kling have completed their tenure
* Staff nominations fulfilled
* Parent nominations to be advertised in next IBP and social media

**4. Meeting Finalisation**

**4.1 Review Actions to be Taken**

| **Action item** | **Responsibility** |
| --- | --- |
| Arrange for the upload of May 2023 School Council Minutes to the website. | Kristy |
| Website bios – to be completed once membership/nomination is complete | All (to be advised on timing) |
| Draft IBP column article | Kristy |
| School Council Recruitment (IBP, Notice board, Social Media) | Kristy and Nicole |
| Pre-Review - Kristy and Nicole to meet by end of Term 2 | Kristy and Nicole |
| Snacks | Jo |

**4.2 IBP Column**

To be provided by Kristy.

**4.3 Next meeting**

 Wednesday 16 August | 4:00pm

**4.4 Meeting Close**

Meeting closed at 6:09pm